



SENGUNTHAR ENGINEERING COLLEGE (AUTONOMOUS)

(Approved by AICTE, New Delhi & Affiliated to Anna University, Chennai)
Recognized Under Section 2(f) & 12(B) of the UGC Act, 1956
NAAC Accredited with 'A' Grade

TIRUCHENGODE - 637 205 NAMAKKAL (Dt) TAMILNADU



CIRCULAR

Cr.No.: SEC/ R&D /2024-2025/ 02

Date: 21.05.2025

The 10th Ethics Committee meeting is scheduled on 29.05.2025 (Thursday) at 03.00 p.m. in IQAC Hall. All the members are requested to attend the meeting.

The agenda of the meeting as follows:

- 10.1 Review of previous meeting minutes.
- 10.2 To review the progress of Research scholars department wise.
- 10.3 Encouraging UG students to take up with interdisciplinary projects.
- 10.4 Policy for promotion of research and related activities.
- 10.5 Any other points.

E. Kumar
21/05/25
Dean (R&D)

P. S. Prasad
Principal

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ETHICS COMMITTEE - MINUTES OF THE MEETING

Meeting Records - 002/2025

Date : 29.05.2025 – Thursday

Members : Ethics Committee Members

Time : 03.00 P.M.

Rapporteur : Dr.E.Geetha

Venue : IQAC Hall

Item 10.1	Review of previous meeting minutes.
Resolution 10.1	Previous Meeting Minutes were discussed and confirmed.
item 10.2	To review the progress of Research scholars department wise.
Resolution 10.2	It was discussed about to plan for Periodic review meetings to be conducted to update the status of the research work
Item 10.3	Encouraging UG students to take up with interdisciplinary projects.
Resolution 10.3	Committee members decided to invite speakers from different fields to showcase real-world interdisciplinary applications and also to organize boot camps on topics that bridge disciplines.
Item 10.4	Policy for promotion of research and related activities.
Resolution 10.4	It was discussed about to prepare and update for various policies related to Journal Publications, Patent Granted ,Pursuing Ph.D. Programme registration , Funding Proposals and consultancy projects etc.
Item 10.5	Any other points.
Resolution 10.5	Chair person of ethics committee informed to all committee members and Heads to prepare requirement list for tools, materials, software and infrastructure required for research related activities.



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E. Jeyaraj
29/5/2020
Research Coordinator

[Signature]
29/5/2020
Principal

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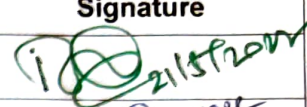
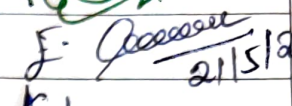

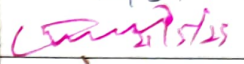
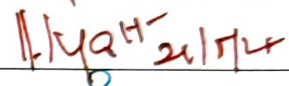
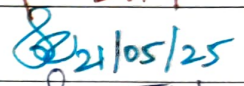
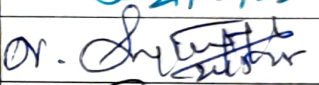
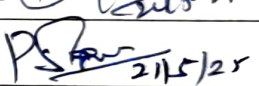
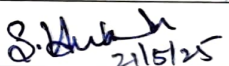
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Members of Research Ethics Committee for Academic Year 2024 - 2025

S.No.	Name & Designation	Position	Signature
1.	Dr.R.Satishkumar Principal	Chairman	
2.	Dr. E.Geetha Dean R&D	Research Coordinator	
3.	Dr. K. Umadevi Dean(Planning &Development)	Member	
4.	Dr. K.L. Palanisamy Dean (Students Affairs)	Member	
5.	Dr. B. Sujatha Dean (Academics)	Member	
6.	Dr.T.R.Chinnusamy Dean (Mechanical Science)	Member	
7.	Dr.N.Sangeethapriya Asso.Prof/ECE&NBA Co-ordinator	Member	
8.	Mr.P.Jagadeeswaran Asst.Prof/MECH	Member	
9.	Mrs. S.Uma Maheswari Asst.Prof/MBA	Member	



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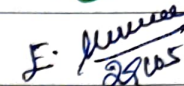




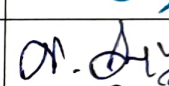

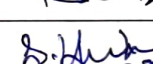


ETHICS COMMITTEE MEETING

Attendance Sheet

Meeting Records - 002 / 2024-25

Date: 29.05.2025- Thursday

S.No	Name	Designation	Position	Signature
1.	Dr.R.Satishkumar	Principal	Chairperson	 29/5/2025
2.	Dr. E.Geetha	Dean R&D	Research Coordinator	 29/5/25
3.	Dr. K. Umadevi	Dean(P&D)	Member	 29/5/2025
4.	Dr. K.L. Palanisamy	Dean (SA)	Member	 29/5/25
5.	Dr. B. Sujatha	Dean (Academics)	Member	 29/5/25
6.	Dr.T.R.Chinnusamy	Dean (MS)	Member	 29/05/25
7.	Dr.N.Sangeethapriya	Asso.Prof/ECE& NBA Co-ordinator	Member	 29/5/25
8.	Mr.P.Jagadeeswaran	Asst.Prof/MECH	Member	 29/5/25
9.	Mrs. S.Uma Maheswari	Asst.Prof/MBA	Member	 29/5/25


RESEARCH COORDINATOR

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Cr.No.: SEC/ R&D /2024-2025/ 01

Date: 21.11.2024

The 9th Research Ethics Committee meeting for the academic year 2024-2025 is scheduled on 29.11.2024 (Friday) at 11.00 a.m. in IQAC Hall. All the members of Research Ethics committee are requested to attend the meeting to discuss on following agenda.

- 9.1 Welcome Address.
- 9.2 Approval of Research Ethics Committee Members.
- 9.3 To discuss about the SOPs for ensuring the adherence of ethics in research Activities, Objectives, Roles and Responsibilities of REC.
- 9.4 To discuss on Seed money projects, research grants and consultancy Projects.
- 9.5 Events to be organized related to IPR.
- 9.6 Discussion on Patent Registration Process.
- 9.7 Inclusion of Research Ethics in Curriculum of all the Post Graduate Programmes.
- 9.8 Policy for promotion of research and related activities.
- 9.9 Resources available for Pursuance of research activities.
- 9.10 Dissemination of research code of ethics.
- 9.11 Any other points.


Dean (R&D)




Principal

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RESEARCH ETHICS COMMITTEE - MINUTES OF THE MEETING

Meeting Records- 001/2024

Date: 29.11.2024 – Friday

Members: Research Ethics Committee Members

Time: 11.00 A.M.

Rapporteur: Dr.E.Geetha

Venue : IQAC Hall

Item 9.1	Welcome address.
Resolution 9.1	Dr.R.Satish kumar,Chairperson & Principal welcomed the members for the 9 th Research Ethics Committee Meeting for the Academic Year 2024 – 2025.
Item 9.2	Approval of Research Ethics Committee Members.
Resolution 9.2	All the members approved the Research Ethics Committee as presented.
Item 9.3	To discuss about the SOPs for ensuring the adherence of ethics in research Activities, Objectives, Roles and Responsibilities of REC.
Resolution 9.3	It was discussed to formulate the SOPs of various activities of REC, Objectives, Roles and Responsibilities of REC to function as per the requirements.
Item 9.4	To discuss on Seed money projects, research grants and consultancy Projects.
Resolution 9.4	<p>It was discussed about to streamline the submission of seed money projects, Proposals for Grants and Consultancy projects, Sponsored Researches to all academic community, Industries and funding agencies.</p> <ul style="list-style-type: none">i. All proposals pertaining to Research have to be scrutinized by the REC.ii. Research proposals are to be submitted to the REC ten days in advance to the deadline for submission of the proposal concerned.iii. The REC shall verify the compliance of code of ethics as per the policy and give its recommendations within three days from the date of submission.iv. Proposals will be submitted based on the recommendations.
Item 9.5	Events to be organized related to IPR.
Resolution 9.5	It was resolved to conduct IPR workshop(s) to support patents filing, trademarks registration and copyrights with external experts on every semester.
Item 9.6	Discussion on Patent Registration Process.



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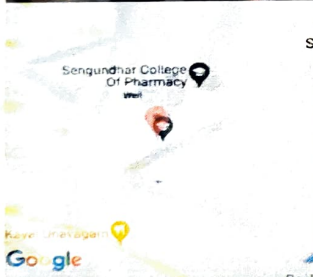
Resolution 9.6	Staff members are expected to get their patent published and granted. Now to start with members suggested that each department shall publish at least one patent per semester.
Item 9.7	Inclusion of content about Research Ethics in Curriculum of all the Post Graduate Programmes.
Resolution 9.7	<ul style="list-style-type: none">• It was confirmed that Research Ethics included in Curriculum of all the Post Graduate Programmes.• The committee members suggested to include quality standards of the department concerned and Research Ethics in all Under Graduate Programmes as Mandatory Course.
Item 9.8	Policy for promotion of research and related activities.
Resolution 9.8	It was suggested <ul style="list-style-type: none">• To showcase the doctorate faculty members with their specialization in prominent place of Institute to promote multidisciplinary research.• To Incentivize the faculty members and students for their progress and achievements in research activities including publications, projects and startups, etc.,
Item 9.9	Resources available for Pursuance of research activities.
Resolution 9.9	The committee suggested that each department to establish and equip Research Laboratory with required state of the art tools for research activities.
Item 9.10	Dissemination of research code of ethics.
Resolution 9.10	It was suggested by the members to display research quality policy in research laboratory.
Item 9.11	Any other points.
Resolution 9.11	Committee members suggested to register all faculty members in AD- scientific citation ranking 2024 and also recommended for inclusion of reward points for extra & co-curricular activities in grade sheets.



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Kumaramangalam

Tamil Nadu

India

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E. Luvu
28/11/24
Research Coordinator

S. S. S.
29/11/24
IQAC Coordinator

P. S. S.
29/11/2024
Principal

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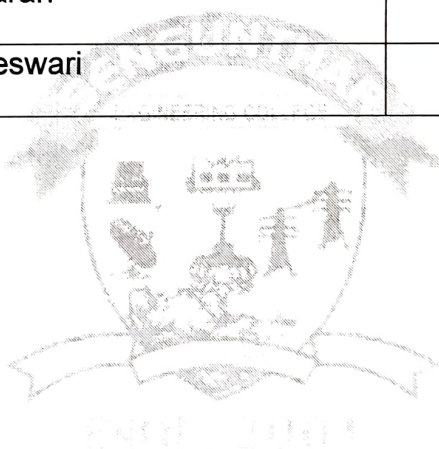
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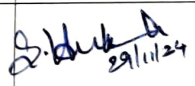


RESEARCH ETHICS COMMITTEE MEETING

Attendance Sheet

Meeting Records - 001 / 2024-25

Date: 29.11.2024- Friday

S.No	Name	Designation	Position	Signature
1.	Dr.R.Satishkumar	Principal	Chairperson	 29/11/2024
2.	Dr. E.Geetha	Dean R&D	Research Coordinator	 28/11/24
3.	Dr. K. Umadevi	Dean(P&D)	Member	 29/11/2024
4.	Dr. K.L. Palanisamy	Dean (SA)	Member	 29/11/24
5.	Dr. B. Sujatha	Dean (Academics)	Member	 29/11/24
6.	Dr.T.R.Chinnusamy	Dean (MS)	Member	 29/11/24
7.	Dr.N.Sangeethapriya	Asso.Prof/ECE& NBA Co-ordinator	Member	-
8.	Mr.P.Jagadeeswaran	Asst.Prof/MECH	Member	 29/11/24
9.	Mrs. S.Uma Maheswari	Asst.Prof/MBA	Member	 29/11/24


RESEARCH COORDINATOR


IQAC CO-ORDINATOR


PRINCIPAL

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